Vidya Vikas Mandal's

Shree Damodar College of Commerce & Economics, Margao

First Year B.Com Semester I, May/June Supplementary Examination 2018

Computer Applications- I (Generic Elective as per CBCS)

Duration : 2 Hours **Max. Marks : 60**

Instructions :

1. Figures to the right indicate maximum marks
2. Start each new question on a fresh page

Q1. Write a short note on (any 3) **(3x4 =12 MKS)**

a. Information Technology and its components
b. Commonly used System Software's and their functions
c. Paragraph formatting options in MS Word
d. Use of Name Box and Formula Bar in MS Excel
e. Creating templates in MS PowerPoint
f. Web page and URL address format

Q2. Answer the following questions (any two) **(2x6=12 MKS)**

a. Explain the functions of different parts of a computer with a neat diagram.
b. Perform the following number conversions:
   i. $(58)_{10}$ = (___)$_2$ ii. $(1101101)_2$ = (___)$_{10}$
c. Explain the applications of Information technology in Business or any one Public Service

Q3. Answer the following questions (any two) **(2x6=12 MKS)**

a. Why do you add Pictures in a document? Give the steps involved in inserting a picture in a MS Word document
b. Explain the use of Text, Logical and Financial functions in MS Excel with examples
c. What is the advantage of using the 'Charts' feature in MS Excel. Describe the steps involved in creating a chart.

Q4. Answer the following questions (any two) **(2x6=12 MKS)**

a. Which are the different screen layout views available in Power Point? Explain
b. What is the advantage of adding graphical elements to a presentation? Explain the different options provided by PowerPoint.
c. Explain the different ways of adding multimedia elements in a presentation.

Q5. Answer the following questions (any two) **(2x6=12 MKS)**

a. How are IP addresses classified? Explain
b. Which are the different components of World Wide Web? Explain their importance and functions.
c. Explain the meaning and application areas of any one of the following Emerging technologies (i) Cloud Computing (ii) Mobile Computing (iii) Virtual reality (iv) Internet of Things