



B.C.A. (Semester – V) Examination, October 2015
NON-COMPUTER SCIENCE (NCS) Elective – I
Human Resource Management

Duration : 2 Hours

Max. Marks : 50

Instruction : *All questions are compulsory, however internal choice is provided from Q. 2 to Q. 5.*

1. Answer in brief : (5×2=10)
- i) Job description
 - ii) Performance appraisal
 - iii) Pareto analysis
 - iv) Career
 - v) Reassurance.
2. A) What are some of the external sources of recruitment ? 5
B) Which are some of the common problems faced in an interview ? 5
- OR
- X) How does job analysis benefit an organization ? 5
Y) Write about different selection tests conducted. 5
3. A) What are the disadvantages of job enrichment ? 5
B) What are the advantages of job enlargement ? 5
- OR
- X) What are the benefits of training ? 5
Y) Explain the advantages of disadvantages of lecture method. 5
4. A) List out five methods of performance appraisal. 5
B) What are the objectives of performance appraisal ? 5
- OR
- X) Which are some of the future methods of performance appraisal ? 5
Y) What are the goals of counseling ? 5
5. A) Explain different types of counseling. 5
B) Why does a person require counseling at different stages in his career ? 5
- OR
- X) Why is the need for career planning ? 5
Y) Explain Eisenhower method in Time management. 5
-