

**VIDYA VIKAS MANDAL'S
SHREE DAMODAR COLLEGE OF COMMERCE & ECONOMICS
MARGAO – GOA
2025-2026**

FORM OF NOMINATION PAPER

INSTRUCTIONS TO THE CANDIDATE

1. The nomination form must be submitted to the Returning Officer so as to reach him/her not later than the time and day specified in the Election Notification.
2. The nomination form shall be in the prescribed format and shall be dated and signed by the Proposer and Secunder from the same group who are entitled to vote. No person shall be nominated as a candidate for election unless he/she signifies his/her consent on the nomination form. A voter or Candidate shall not propose or second the candidature of more persons than the total number of representatives to be elected in that group.
3. The age limit and other eligibility conditions to contest elections shall be as given in the Rule 04 for conduct of College Students' Council elections.
4. The students of Part II, S.Y, T.Y (or higher classes) and Ph. D should submit their College identity Card. The students of Part-I and the First Year (F.Y.U.G) should submit their fee receipt in case the identity Card is not issued.
5. The candidates who are contesting the election should be present 15 minutes before the commencement at the venue of voting on the day of the election. If no candidate is present at the time of starting of election, the Election Officers present will seal the ballot box in their absence and no complaint shall be entertained thereafter.
6. A nomination form which does not comply with all the above-mentioned requirements shall be rejected.

1. The Post applied for: _____

2. **Name of the Candidate:** _____

(in capital letters) Surname Name Middle Name

3. Residential address of the candidate: _____

4. Class/Div: _____ Roll no: _____

5. Date of Birth :(in figures and words) _____

6. **Name of the First Proposer :** _____

(in capital letters) Surname Name Middle Name

7. Class/Div: _____ Roll no: _____

Date: _____

Signature of the first proposer

8. **Name of the Second Proposer** _____
 (in capital letters) Surname Name Middle Name
 9. Class/Div: _____ Roll no: _____

Date: _____

Signature of the second proposer

DECLARATION OF THE CANDIDATE

I hereby declare that I _____ am aware of the Rule and Regulations and Regulations governing the students council elections, and these are binding on me. I am aware that in the event of my information being found false or incorrect at any stage, my candidature shall be liable to cancellation. I further declare that the information given above is true to the best of my knowledge and consent to my nomination.

Date: _____

Signature of the Candidate

CERTIFICATE

This is to certify that the above candidate is a student of UG/Part-I/Part- II/Ph.D of _____ of _____ Programme

(The students does not have any backlog in the case of part-II or second year onwards)

The proposer and seconder are also students of the same group and do not have any backlog

 Signature of Election Officer

 Signature of Principal/ Vice-Principal of the College

REMARKS OF THE OFFICE

The nomination paper of Shri/Smt./Kum/ _____ was received on _____ (day), the _____ (date) at _____ (time)

Receivers Name & Signature

SCRUTINY OF THE NOMINATION PAPER

1. The Nomination Form is found to be valid: YES/NO

2. The Nomination paper is invalid: YES / NO

Reason: _____

3. The Nomination paper is withdrawn by the candidate on _____

Date: _____

Signature of the Returning Officer

Documents to be submitted along with the form:

- Birth certificate
- Mark-sheets of previous years (not applicable to the FYs and M.Com Part I)