

Date : 15/05/2025

## NOTICE

As directed by the Directorate of Higher Education(DHE), the merit list for **FY BCA / BVoc (ST)** will be displayed on the College website on **15th May, 2025** and admission will begin on **16th May 2025 at 8.30 am** in the College Premises.

### Instructions for Admission to FY BCA 2025-2026

- **Date:** 16<sup>th</sup> May 2025
- **Venue:** Room No. 201,202,203,204 & 205(2nd Floor, Central Block of Shree Damodar College)
- **Timings:** Reporting time at 8:15 a.m. for orientation and counselling.

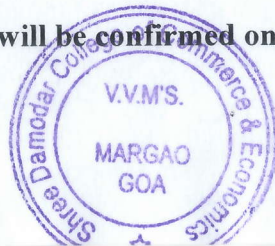
### Instructions for Admission to FY BVoc (ST) 2025-2026

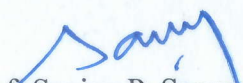
- **Date:** 16<sup>th</sup> May 2025
- **Venue:** Room No. 206 & 207 (2<sup>nd</sup> Floor, Central Block of Shree Damodar College)
- **Timings:** Reporting time at 8:15 a.m. for orientation and counselling.
- **Documents to be submitted:**
  - i. Printout of downloaded application form.
  - ii. HSSC Marksheet – self-attested photocopy (carry original for verification)
  - iii. HSS Leaving certificate (original) - will be retained by the college and 01 xerox copy.
  - iv. Migration Certificate (Students who passed Std. XII<sup>th</sup> from other than Goa Board, if applicable).
  - v. Photo – one (passport size – head and shoulders, front-facing, light background); photo **not to** be affixed on the form, but name & application/form number to be written on the back of the photo.
  - vi. Any valid Govt-recognized proof of address for verification purpose, e.g. Aadhar Card / Passport / Driving Licence / Voter's ID Card / Electricity Bill etc.
  - vii. Valid certificates – SC / ST / OBC / EWS / PwD / Orphan\* (Self Attested) (original for verification).
  - viii. For SC/ST/Orphan (if applying for fee waiver) students should also submit a Residential Certificate (RC).
  - ix. Provisional Eligibility Certificate from Goa University (Students who passed Std. XII<sup>th</sup> from other than Goa Board).
  - x. No Objection Certificate in case of transfer from another college.
- **\*In case of orphans, death certificates of both parents have to be submitted.**

**Note:** After the subject allocation and submission of documents is completed:-

- Pay fees as directed via EduQfix App immediately after submission of documents.
- Download the fee payment receipt and email to the email id fees.sdce@vvm.edu.in provided in the payment instructions.

**Admission to the college will be confirmed only upon completion of all the above steps**



  
Prof. Sanjay P. Sawant Dessai  
Officiating Principal

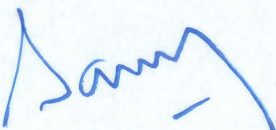
**VVM's SHREE DAMODAR COLLEGE OF COMMERCE & ECONOMICS  
MARGAO GOA**

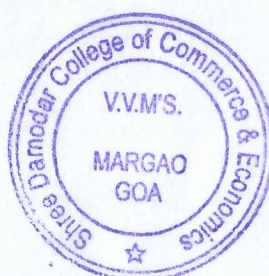
**ADMISSIONS - FYBCA / BVoc 2025-2026**

**Orientation**

Principal, Vice-Principal, Programme Coordinator

- Step 1 - Attendance Checking**
- Step 2 - Documents Checking (Counter 1)**
- Step 3 - Subject Counselling / Allocation**
- Step 4 - Fees Counter (Guidance)**
- Step 5 - Submission of Forms**
- Step 6 - Portal Updation (Lab)**

  
Prof. Sanjay P. Sawant Dessai  
Officiating Principal



## Instructions for Admission to FYBCA/ BVoc (ST) 2025-26

### ● Documents to be submitted:

- i. Printout of downloaded application form from SAMARTH Portal.
- ii. HSSC Marksheet – self-attested photocopy (carry original for verification)
- iii. HSS Leaving certificate (original) - will be retained by the college.
- iv. Migration Certificate (Students who passed Std. XII<sup>th</sup> from other than Goa Board, if applicable).
- v. Photo – one (passport size – head and shoulders, front-facing, light background); photo **not to** be affixed on the form, but name & application/form number to be written on the back of the photo.
- vi. Any valid Govt-recognized proof of address for verification purpose, e.g. Aadhar Card .(Original +Photocopy)
- vii. Valid certificates – SC / ST / OBC / EWS / PwD / Orphan\* (original + Photocopy)
- viii. For SC/ST/Orphan (if applying for fee waiver) students should also submit a Residential Certificate (RC)
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