

**VVM's Shree Damodar College of Commerce & Economics**  
**Margao Goa**

**15/05/2025**

**NOTICE**

As directed by the Directorate of Higher Education(DHE), the merit list for **FY B.Com** will be displayed on the College website on **15th May, 2025** and admission will begin on **16th May 2025 at 8.30 am** in the College Premises.

**Instructions for Admission to FY B.Com 2025-2026**

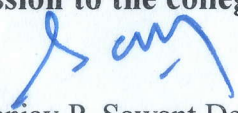
- **Date:** 16<sup>th</sup> May 2025
- **Venue:** Hall No. 1, (5<sup>th</sup> Floor, Central Block of Shree Damodar College)
- **Timings:** Reporting time at 8:15 a.m. for orientation and counselling.
- **Documents to be submitted:**
  - i. Printout of downloaded application form.
  - ii. HSSC Marksheet – self-attested photocopy (carry original for verification)
  - iii. HSS Leaving certificate (original) - will be retained by the college and 01 xerox copy.
  - iv. Photo – one (passport size – head and shoulders, front-facing, light background); photo **not to** be affixed on the form, but name & application number to be written on the back of the photo
  - v. Any valid Govt-recognized proof of address for verification purpose, e.g. Aadhar Card / Passport / Driving Licence / Voter's ID Card / Electricity Bill etc.
  - vi. Valid certificates – SC / ST / OBC / EWS / PwD / Orphan\* (Self Attested) (original for verification)
  - vii. For SC/ST/Orphan (if applying for fee waiver) students should also submit a Residential Certificate (RC)
  - viii. Provisional Eligibility Certificate from Goa University (Students who passed Std. XII<sup>th</sup> from other than Goa Board)
  - ix. No Objection Certificate in case of transfer from another college.

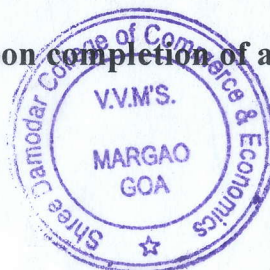
**\*In case of orphans, death certificates of both parents have to be submitted.**

**Note:** After the subject allocation and submission of documents is completed:-

- Pay fees as directed via EduQfix App immediately after submission of documents.
- Download the fee payment receipt and email to the email id fees.sdccc@vvm.edu.in provided in the payment instructions.

**Admission to the college will be confirmed only upon completion of all the above steps**

  
Prof. Sanjay P. Sawant Dessai  
Officiating Principal





VVM's SHREE DAMODAR COLLEGE OF COMMERCE & ECONOMICS  
MARGAO GOA

**BCOM ADMISSIONS - FY B.Com 2025-2026**

**Orientation**

(Hall 1)

Principal, Vice Principal, Programme Coordinator

**Step 1 - Attendance Checking**

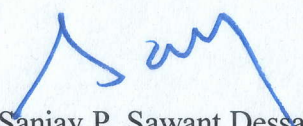
**Step 2 - Documents Checking**

**Step 3 - Subject Counselling / Allocation**

**Step 4 - Fees Counter**

**Step 5 - Submission of Forms**

**Step 6 - Portal Updation (Lab)**

  
Prof. Sanjay P. Sawant Dessai  
Officiating Principal

