Extended Profile Deviations   Metrics Level Deviations

HEI Name : VIDYA VIKAS MANDAL'S SHREE DAMODAR COLLEGE OF COMMERCE AND ECONOMICS

AISHE ID : C-30846

Assignment Date : 22/04/2021

Last Date : 07/05/2021

Number of Clarifications : 52

Metric ID	Deviation Details and HEI Response	Findings of DVV	Response from HEI	Status

1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**
	
	  1. **Academic council/BoS of Affiliating university**
	  2. **Setting of question papers for UG/PG programs**
	  3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
	  4. **Assessment /evaluation process of the affiliating University**
	
	HEI Input : A. All of the above
	
	DVV suggested Input : B. Any 3 of the above
	
	HEI clarification Input : A. All of the above
	
	Recommended Input : B. Any 3 of the above
	
	Attached Documents :
	
	1.Institutional data in prescribed format (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.1.3_1618892573_6133.xlsx)
	2.Details of participation of teachers in various bodies/activities provided as a response to the metric (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.1.3_1618556436_6133.pdf)
	3.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.1.3_1618892962_6133.pdf)
	4.Link for Additional information (http://www.damodarcollege.edu.in/downloads/naac/criteria1/1.1.3_teachers_participation_in_curriculum_development.pdf)
		HEI input is edited as per given data. 1)Provide Document showing the faculty participation in the design and development of Curriculum for Add on/ certificate/ Diploma Courses. 2)Provide letters from the	1) Document showing the faculty participation in the design and development of Curriculum for Add on/ certificate/ Diploma Courses. 2) Letters from the affiliating university inviting the faculty for Assessment /evaluation.
			
			Supporting Document:
			  1.1.3.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18678id_1.1.3.pdf)
				DVV Suggestion Recommended

1.2.1	**Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**
	
	  1.2.1.1. **Number of Programmes in which CBCS / Elective course system implemented.**
	
	HEI Input : 7
	
	DVV suggested Input : 6
	
	HEI clarification Input : 6
	
	Recommended Input : 6
	
	Attached Documents :
	
	1.Minutes of relevant Academic Council/ BOS meetings (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.2.1_1618893359_6133.pdf)
	2.Institutional data in prescribed format (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.2.1_1618893795_6133.xls)
	3.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.2.1_1618893858_6133.pdf)
	4.Link for Additional information (http://www.damodarcollege.edu.in/downloads/naac/criteria1/1.2.1_ORDINANCES.pdf)
		HEI input is edited as per supporting data. 1)Provide Minutes of relevant Academic Council/BOS meetings highlighting the relevant documents to this metric of the affiliating university. 2)Provide List of programs in which	1) Minutes of relevant Academic Council/BOS meetings is not available therefore Declaration by Head of the Institution is attached. 2) List of programs in which CBCS/Elective course system implemented in the last completed academic year certified
			
			Supporting Document:
			  1.2.1.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18679id_1.2.1.pdf)
				HEIs Clarification Accepted

1.2.2	**Number of Add on /Certificate programs offered during the last five years** 1.2.2.1. **How many Add on /Certificate programs are offered within the last 5 years.** HEI Input : 	2019-20	2018-19	2017-18	2016-17	2015-16
10	12	11	9	4 | Attached Documents : 1.List of Add on /Certificate programs (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.2.2_1618558546_6133.xls) 2.Brochure or any other document relating to Add on /Certificate programs (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.2.2_1618894120_6133.pdf) 3.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.2.2_1618894298_6133.pdf) 4.Link for Additional information (http://www.damodarcollege.edu.in/downloads/naac/criteria1/1.2.2_3O_HOUR_CERTIFICATE_COURSES.pdf)	Provide Summary report of each program year- wise along with their outcome.	Summary report of each program year- wise along with their outcome. Supporting Document: 1.2.2 Summary report of each program year-wise along with their outcome..pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18680id_1.2.2 Summary report of each program year-wise along with their outcome..pdf)	No Change
1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** HEI Input : 	2019-20	2018-19	2017-18	2016-17	2015-16
925	1168	1194	483	86 | Attached Documents : 1.Details of the students enrolled in Subjects related to certificate/Add-on programs (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.2.3_1618559376_6133.xls) 2.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.2.3_1618894539_6133.pdf)	1)Provide Year-wise List of the students enrolled in the Program as defined in 1.2.2. 2)Provide Attendance sheet of student with signature of following Program: a)Certificate Course in Android Programming (2015-16) b)Certificate	1) Year-wise List of the students enrolled in the Program as defined in 1.2.2. 2) Attendance sheet of students certified by the Head of the Institution: a) Certificate Course in Android Programming (2015-16) b) Certificate Course in Tally ERP 9 Supporting Document: 1.2.3.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18681id_1.2.3.pdf)	No Change

1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year**	HEI input is edited as per given supporting document. 1)List of students undertaking the field projects / internship program-wise in the last completed academic year along with the details of title, place of work etc. 2)Provide ◄ ►	1) List of students undertaking the field projects / internship program-wise in the last completed academic year along with the details of title, place of work etc. 2) 90 students Internship completion certificate / project work completion certificate	HEIs Clarification Accepted
	1.3.3.1. **Number of students undertaking project work/field work / internships**			
	HEI Input : 808			
	DVV suggested Input : 806			
	HEI clarification Input : 806		Supporting Document:	
	Recommended Input : 806		1.3.3 TABLE OF DOCUMENTS.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18684id_1.3.3 TABLE OF DOCUMENTS.pdf)	
	Attached Documents :			
	1.List of programmes and number of students undertaking project work/field work/ /internships (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.3.3_1618897296_6133.xls) 2.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.3.3_1618561066_6133.pdf)			
1.4.1	**Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**	provide three filled forms from each category.	Three filled forms from each category.	No Change
	1) Students			
	2)Teachers			
	3)Employers			
	4)Alumni			
	HEI Input : A. All of the above			
	Attached Documents :		Supporting Document:	
	1.Any additional information (Upload) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.4.1_1618561210_6133.pdf) 2.Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.4.1_1618561218_6133.pdf) 3.URL for stakeholder feedback report (http://www.damodarcollege.edu.in/downloads/naac/criteria1/1.4.1_All_stakeholders_Feedback_Report.pdf)		1.4.1_Filled Samples of All stakeholders.pd f (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18685id_1.4.1_Filled Samples of All stakeholders.pdf)	
1.4.2	**Feedback process of the Institution may be classified as follows:**	1)Provide Department wise Action taken Report on feedback signed by the competent authority. 2)Provide document showing Action taken by the affiliating university on the feedback. 3)Provide links directly leading to ◄ ►	1) Department wise Action taken Report on feedback signed by the competent authority. 2) Document showing Action taken by the affiliating university on the feedback. (Not Available) 3) Links directly leading to reports on the items ◄ ►	Changed After Clarification
	Options:			
	1. **Feedback collected, analysed and action taken and feedback available on website**			
	2. **Feedback collected, analysed and action has been taken**			
	3. **Feedback collected and analysed**			
	4. **Feedback collected**			
	5. **Feedback not collected**			
	HEI Input : A. Feedback collected, analysed and action taken and feedback available on website		Supporting Document:	
	Recommended Input : B. Feedback collected, analysed and action has been taken			
	Remark : HEI input is edited , feedback report not available on HEIs Website.		Departmentwise_ ATR_on_feedback _and_link.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18686id_Departmentwise_ATR_on_feedback_and_link.pdf)	
	Attached Documents :			
	1.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/1.4.2_1618561289_6133.pdf) 2.URL for feedback report (http://www.damodarcollege.edu.in/downloads/naac/criteria1/1.4.1_All_stakeholders_Feedback_Report.pdf)			
2.1.1	**Average Enrolment percentage (Average of last five years)**	Provide Approved admission listyear-wise/ program-wise from the affiliating university.	Approved year-wise/programme-wise admission list with University student enrollment number received from affiliating University.	Changed After Clarification
	2.1.1.1. **Number of students admitted year-wise during last five years**			
	HEI Input :			

HEI Input (2.1.1.1):

2019-20	2018-19	2017-18	2016-17	2015-16
1133	1242	1219	1128	1013

Recommended Input :

2019-20	2018-19	2017-18	2016-17	2015-16
1115	1242	1219	1128	1013

2.1.1.2. **Number of sanctioned seats year wise during last five years**

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
1358	1356	1305	1234	1178

Recommended Input :

2019-20	2018-19	2017-18	2016-17	2015-16
1358	1356	1305	1234	1178

Supporting Document:

2.1.1 students enrolled year wise.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18687id_2.1.1 students enrolled year wise.pdf)

Remark : HEI input is edited as per IIQA data.

Attached Documents :

1.Institutional data in prescribed format (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.1.1_1618802266_6133.xlsx)
2.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.1.1_1618802312_6133.pdf)

| 2.1.2 | **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)** | 1)Provide Final admission list indicating the category as published by the HEI and signed by the principal. 2)Provide Admission extract submitted to the state OBC, SC and ST cell every year. | Final admission list indicating the category as published by the HEI and signed by the principal. Declaration by the Head of the Institution. | No Change |

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
228	203	189	189	147

Attached Documents :

1.Average percentage of seats filled against seats reserved (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.1.2_1618802468_6133.xlsx)
2.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.1.2_1618802536_6133.pdf)

Supporting Document:

2.1.2 - Reservation list.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18688id_2.1.2 - Reservation list.pdf)

| 2.2.2 | **Student- Full time teacher ratio (Data for the latest completed academic year)** | 1)Provide Certified list of full time teachers along with the departmental affiliation in the latest completed academic year. | Certified list of full time teachers along with the departmental affiliation in the latest completed academic year. | No Change |

Attached Documents :

1.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.2.2_1618899207_6133.pdf)

Supporting Document:

Certified list of Full Time Teachers.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18690id_Certified list of Full Time Teachers.pdf)

| 2.3.3 | **Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** | Provide Approved Mentor list as announced by the HEI. | Approved Mentor list as announced by the HEI. | Changed After Clarification |

2.3.3.1. Number of mentors

HEI Input :   41

Recommended Input :   23

Remark :   HEI input is edited as per given data template.only full time teachers considered.

Attached Documents :

1.Upload year wise, number of students enrolled and full time teachers on roll. (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.3.3_1618987873_6133.xlsx)
2.mentor/mentee ratio (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.3.3_1618898808_6133.pdf)
3.Circulars pertaining to assigning mentors to mentees (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.3.3_1618898892_6133.pdf)

Supporting Document:

2019-2020 Mentors List.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18693id_2019-2020 Mentors List.pdf)

| 2.4.1 | **Average percentage of full time teachers against sanctioned posts during the last five years** | 1)Provide Sanction letters indicating number of posts (including Management sanctioned posts) by competent authority. 2)Provide Appointment letter of following Teachers: Dr. Subrahmanya Bhat K. | Sanction letters indicating number of posts (including Management sanctioned posts) by competent authority. Appointment letters. | No Change |

Attached Documents :

1.Year wise full time teachers and sanctioned posts for 5years(Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.4.1_1618977127_6133.xlsx)
2.List of the faculty members authenticated by the Head of HEI (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.4.1_1618806091_6133.pdf)
3.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.4.1_1618806145_6133.pdf)

Supporting Document:

2.4.1.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18694id_2.4.1.pdf)

| 2.4.2 | **Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)** | HEI input is edited as per supporting document. 1)Provide Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. Certificates of all the teachers. | Ph. D. Certificates of all the teachers. | HEIs Clarification Accepted |

2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
17	14	12	9	6

DVV suggested Input :

2019-20	2018-19	2017-18	2016-17	2015-16
12	11	10	9	6

HEI clarification Input :

2019-20	2018-19	2017-18	2016-17	2015-16
17	14	12	9	6

Recommended Input :

2019-20	2018-19	2017-18	2016-17	2015-16
17	14	12	9	6

Attached Documents :

1.List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.4.2_1618806319_6133.xlsx)
2.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.4.2_1618806394_6133.pdf)

Supporting Document:
2.4.2_Ph.D_list
.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18695id_2.4.2_Ph.D_list.pdf)

| 2.4.3 | **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** | Provide appointment order of all full time teachers in the same institution for the year 2019-2020. | Appointment order of all full time teachers for the year 2019-2020. | Changed After Clarification |

2.4.3.1. Total experience of full-time teachers

HEI Input :   417

Recommended Input :   338

Remark :   HEI input is edited according to given data. teachers who left in 2018 and less than one year experience is not considered.

Attached Documents :

1.List of Teachers including their PAN, designation, dept and experience details(Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.4.3_1618977142_6133.xlsx)
2.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.4.3_1618806638_6133.pdf)

Supporting Document:
2.4.3
Appointment
orders of full
time
teachers.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18696id_2.4.3 Appointment orders of full time teachers.pdf)

| 2.6.3 | **Average pass percentage of Students during last five years** | 1)Provide Result sheet published by the affiliating university attested by the principal. 2)Provide Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final | 1) Certified Report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree program-wise / year wise 2) Result Sheet published by the affiliating university | No Change |

2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
324	307	341	226	283

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
335	414	385	276	310

Attached Documents :

1.Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.6.3_1618811355_6133.xlsx)
2.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/2.6.3_1618812155_6133.pdf)
3.Paste link for the annual report (http://www.damodarcollege.edu.in/aqar/)

Supporting Document:
2.6.3_Final
Year
Results.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18701id_2.6.3_Final Year Results.pdf)

| 3.1.2 | **Percentage of teachers recognized as research guides (latest completed academic year)** | HEI input is edited as per given supporting documents. Provide e-copies of letters from the University indicating the name of the Guide / co- guide recognized. | e-copies of letters from the University indicating the name of the Guide / co- guide recognized. | DVV Suggestion Recommended |

3.1.2.1. Number of teachers recognized as research guides

HEI Input :   5

DVV suggested Input :   2

HEI clarification Input :   5

Recommended Input :   2

Attached Documents :

1.Institutional data in prescribed format (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.1.2_1618633559_6133.pdf)
2.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.1.2_1618633346_6133.pdf)

Supporting Document:
3.1.2_Research_
Guide.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18757id_3.1.2_Research_Guide.pdf)

3.2.2	**Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**	HEI input is edited as per given data. 1)Provide Brochure/Geo tagged Photograph with date and captions; title of the all workshops / seminars conducted. 2)Provide Details of resource persons of the all workshops /	Brochure with date and captions; title of the all workshops / seminars conducted. 2)Details of resource persons of the all workshops / seminars conducted. *Links for the photographs.	DVV Suggestion Recommended

3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
54	23	22	8	7

DVV suggested Input :

2019-20	2018-19	2017-18	2016-17	2015-16
43	18	16	6	5

HEI clarification Input :

2019-20	2018-19	2017-18	2016-17	2015-16
54	23	22	8	7

Recommended Input :

2019-20	2018-19	2017-18	2016-17	2015-16
43	18	16	6	5

Attached Documents :

1.Report of the event (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.2.2_1618902653_6133.pdf)
2.List of workshops/seminars during last 5 years (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.2.2_1618634707_6133.xlsx)
3.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.2.2_1618643268_6133.pdf)

Supporting Document:
3.2.2.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18755id_3.2.2.pdf)

3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years**	1)Provide Cover page, content page and first page of the all publication. 2)Provide the link landing to the paper/article. 3)provide screenshots of research articles clearly showing the title of the article, affiliation, name of the	Cover page, content page and first page of the all publication. The link landing to the paper/article. Screenshots of research articles clearly showing the title of the article, affiliation, name of the journal, year and authors name.	No Change

3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
19	27	19	17	12

Attached Documents :

1.List of research papers by title, author, department, name and year of publication (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.3.2_1618640115_6133.xls)
2.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.3.2_1618903901_6133.pdf)

Supporting Document:
3.3.2_research_
papers.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18752id_3.3.2_research_papers.pdf)

3.3.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**	1)Provide Cover page, content page and first page of the all publication. 2)Provide Web-link of research papers by title, author, Department/ School/ Division/ Centre/ Unit/ Cell, name and year of publication.	Cover page, content page and first page of the all publication. Web-link of research papers by title, author, Department/ School/ Division/ Centre/ Unit/ Cell, name and year of publication.	No Change

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
15	10	2	5	1

Attached Documents :

1.List books and chapters edited volumes/ books published (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.3.3_1618904121_6133.xlsx)
2.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.3.3_1618904135_6133.pdf)

Supporting Document:
3.3.3_books_pub
lished .pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18753id_3.3.3_books_published .pdf)

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**	1)Provide Geo tagged Photographs and any other supporting document of relevance should have proper captions and dates.	Photographs with caption and dates Reports of the extension and outreach programs	No Change

3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
42	40	24	19	22

Attached Documents :

1.Reports of the event organized (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.4.3_1618904574_6133.pdf)
2.Number of extension and outreach Programmes conducted with industry, community etc for the last five years (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.4.3_1618640940_6133.xlsx)
3.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.4.3_1618642318_6133.pdf)

Supporting Document:
3.4.3.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18749id_3.4.3.pdf)

3.4.4 — Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
604	614	609	663	670

Attached Documents :

1.Report of the event (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.4.4_1618904832_6133.pdf)
2.Average percentage of students participating in extension activities with Govt or NGO etc (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.4.4_1618641419_6133.xlsx)
3.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.4.4_1618642018_6133.pdf)

1)Provide Photographs or any supporting document of relevance should have proper captions and dates. 2)Provide student attendance Sheet and certificates of following activities year wise: (2015-16) Orphanage Visit, Old Age Home

Photographs with caption and dates Student attendance Sheet and certificate.

Supporting Document:

3.4.4 Photos_Attendan ce_Certificates .pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18750id_3.4.4 Photos_Attendance_Certificates.pdf)

No Change

3.5.1 — Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
4	2	1	1	1

Attached Documents :

1.e-copies of related Document (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.5.1_1618904962_6133.pdf)
2.Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.5.1_1618905757_6133.xls)
3.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.5.1_1618904991_6133.pdf)

1)Provide Copies of collaboration/related documents indicating the nature of collaboration and activities year-wise.

Copies of collaboration/related documents indicating the nature of collaboration and activities year-wise.

Supporting Document:

3.5.1 Collaborative Activities.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18745id_3.5.1 Collaborative Activities.pdf)

No Change

3.5.2 — Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

3.5.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
12	9	5	4	1

DVV suggested Input :

2019-20	2018-19	2017-18	2016-17	2015-16
3	5	3	4	1

HEI clarification Input :

2019-20	2018-19	2017-18	2016-17	2015-16
14	10	6	5	3

Recommended Input :

2019-20	2018-19	2017-18	2016-17	2015-16
3	5	3	4	1

Attached Documents :

1.e-Copies of the MoUs with institution/ industry/corporate houses (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.5.2_1618643018_6133.xlsx)
2.Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.5.2_1618905920_6133.pdf)
3.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/3.5.2_1618906007_6133.pdf)

HEI input is edited as per supporting data. Provide E-copy of the letters showing MOUs with other institutions.

E-copy of the letters showing MOUs with other institutions. * Year wise number of MOUs include all the ongoing MOUs.

Supporting Document:

3.5.2 MoUs.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18746id_3.5.2 MoUs.pdf)

DVV Suggestion Recommended

4.1.3 — Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

HEI Input :   30

DVV suggested Input :   0

HEI clarification Input :   30

Recommended Input :   29

Remark :   HEI input is edited as per given data. Auditorium is not consider under this metric.

Attached Documents :

1.Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.1.3_1618910171_6133.xlsx)
2.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.1.3_1618645171_6133.pdf)
3.Paste link for additional information (http://www.damodarcollege.edu.in/campus-life/infrastructure/)

HEI input is edited as per given data. Provide Geo-tagged photographs of ICT enabled class rooms /seminar halls with caption. Note:Only classrooms and/or seminar halls with ICT enabled facilities to be considered.

Geo-tagged photographs of ICT enabled class rooms /seminar halls with master time-table

Supporting Document:

ict_facilities_ and_timetable.p df (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18734id_ict_facilities_and_timetable.pdf)

Changed After Clarification

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)** HEI Input : 	2019-20	2018-19	2017-18	2016-17	2015-16
29.33	117.80	86.32	44.69	39.97 | Attached Documents : 1.Upload Details of budget allocation, excluding salary during the last five years (Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.1.4_1618645544_6133.xlsx) 2.Upload audited utilization statements (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.1.4_1618645606_6133.pdf) 3.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.1.4_1618645680_6133.pdf)	1)Provide the consolidated fund allocation towards infrastructure augmentation facilities duly certified by Finance Officer. 2)Provide audited income and expenditure statement Highlighting the	Consolidated fund allocation towards infrastructure augmentation facilities duly certified by Finance and audited income and expenditure statement Highlighting the relevant items. Supporting Document: 4.1.4.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18735id_4.1.4.pdf)	No Change
4.2.2	**The institution has subscription for the following e-resources** 1. **e-journals** 2. **e-ShodhSindhu** 3. **Shodhganga Membership** 4. **e-books** 5. **Databases** 6. **Remote access to e-resources** HEI Input : A. Any 4 or more of the above DVV suggested Input : D. Any 1 of the above HEI clarification Input : A. Any 4 or more of the above Recommended Input : B. Any 3 of the above Remark : HEI input is edited as per given data. Attached Documents : 1.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.2.2_1618886780_6133.pdf) 2.Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.2.2_1618646299_6133.xlsx)	HEI input is edited as per given data. 1)Provide Screenshots of the facilities claimed with the name of HEI. 2)Provide E-copy of the letter of subscription /member ship in the name of HEI.	1. Screenshots of the facilities claimed with the name of HEI, 2. E-copy of the letter of subscription /member ship in the name of HEI. *TATA McGraw-Hill e-books are currently not subscribed for hence no screenshot could be provided, however it was Supporting Document: 4.2.2_screenshots_of_e-resources_and_letters_of_subscription.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18737id_4.2.2_screenshots_of_e-resources_and_letters_of_subscription.pdf)	Changed After Clarification
4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)** HEI Input : 	2019-20	2018-19	2017-18	2016-17	2015-16
4.80	4.69	5.70	5.36	8.51 | Attached Documents : 1.Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.2.3_1618646669_6133.xlsx) 2.Audited statements of accounts (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.2.3_1618646775_6133.pdf) 3.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.2.3_1618886842_6133.pdf)	1)Provide Audited Income/Expenditure statement highlighting the expenditure for purchase of books and journals. 2)Provide consolidated extract of expenditure for purchase of books and journals during the last five years duly	1. Audited Income/Expenditure statement highlighting the expenditure for purchase of books and journals, 2. Consolidated extract of expenditure for purchase of books and journals during the last five years duly attested by Head of the Supporting Document: 4 2.3.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18738id_4 2.3.pdf)	No Change
4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year** 4.2.4.1. Number of teachers and students using library per day over last one year HEI Input : 148 Attached Documents : 1.Details of library usage by teachers and students (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.2.4_1618886900_6133.pdf) 2.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.2.4_1618913731_6133.pdf)	1)Provide library log-book entries of following days. 22/10/2015, 28/01/2016,09/12/2017 2)Provide Certified screenshots of the data for the same 5 days for online access.	Library log-book entries and certified screenshots. *Note: Log book entries could not be provided for 22/10/2015 as the circulation feature in library software was activated from 29/10/2015, prior to this date manual card Supporting Document: 4.2.4_Revised_log_book_entries_and_certified_screenshots.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18739id_4.2.4_Revised_log_book_entries_and_certified_screenshots.pdf)	No Change
4.3.2	**Student - Computer ratio (Data for the latest completed academic year)** Attached Documents : 1.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.3.2_1618886611_6133.pdf) 2.Student – computer ratio (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.3.2_1618886637_6133.pdf)	Provide Number of Computers available for student use only.	Number of Computers available for student use only. Supporting Document: DECLARATION - 110 Computers for students use..pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18741id_DECLARATION - 110 Computers for students use..pdf)	No Change

4.3.3	Bandwidth of internet connection in the Institution HEI Input : A. ≥50 MBPS DVV suggested Input : C. 10 MBPS – 30 MBPS HEI clarification Input : A. ≥50 MBPS Recommended Input : C. 10 MBPS – 30 MBPS Attached Documents : 1.Upload any additional Information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.3.3_1618648395_6133.pdf) 2.Details of available bandwidth of internet connection in the Institution (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.3.3_1618648497_6133.pdf)	HEI input is edited as per given data. 1)Provide Bills for any one month/one quarter maximum three months old of the latest completed academic year indicating internet connection plan, speed and bandwidth the	1. Internet bills with indicating internet connection plan, speed and bandwidth. *Invoice dated 3 Jan 2020 - 35 Mbps. Invoice dated 1 Jul 2020 - 20Mbps + Free 15Mbps = 35Mbps. Total 70Mbps 2. E-copy of document of agreement with the Supporting Document: 4.3.3.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18742id_4.3.3.pdf)	DVV Suggestion Recommended

4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**
	
	    4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)
	
	HEI Input :
	<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>63.09</td><td>111.2</td><td>67.49</td><td>50.98</td><td>60.55</td></tr></table>
	Attached Documents :
	
	1.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.4.1_1618648707_6133.pdf)
	2.Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.4.1_1618648949_6133.xlsx)
	3.Audited statements of accounts (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/4.4.1_1618648989_6133.pdf)
		Provide audited income and expenditure statement highlighting the items of expenditure incurred on maintenance o f physical facilities and academic support facilities duly certified by Head of the	Audited income and expenditure statement highlighting the items of expenditure incurred on maintenance of physical facilities and academic support facilities duly certified by Head of the Institution and CA.
			
			Supporting Document:
			     4.4.1 Audited Income & Expenditure Statement highlighting Maintenance Expense 2015 -2020.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18743id_4.4.1 Audited Income & Expenditure Statement highlighting Maintenance Expense 2015 -2020.pdf)
				No Change

5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**
	
	    5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years
	
	HEI Input :
	<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>147</td><td>69</td><td>93</td><td>81</td><td>55</td></tr></table>
	Attached Documents :
	
	1.upload self attested letter with the list of students sanctioned scholarship (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.1.1_1618910906_6133.pdf)
	2.Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.1.1_1618910886_6133.xls)
		Provide sanction letter of scholarship and freeships.	1) Declaration by the Head of the Institution regarding proof of claims. 2) Sanction/Application letter of scholarship and freeships.
			
			Supporting Document:
			     5.1.1_Document. pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18719id_5.1.1_Document.pdf)
				No Change

5.1.2	**Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**
	
	    5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years
	
	HEI Input :
	<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>44</td><td>63</td><td>4</td><td>16</td><td>1</td></tr></table>
	Attached Documents :
	
	1.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.1.2_1618910911_6133.pdf)
	2.Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.1.2_1618910898_6133.xls)
		1)Provide policy document of the HEI for award of scholarships and freeships. 2)Provide Year wise list of students benefitted.	1)Policy document of the HEI for award of scholarships and freeships. 2)Year wise list of students benefitted.
			
			Supporting Document:
			     5.1.2_Document. pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18720id_5.1.2_Document.pdf)
				No Change

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following**
	
	    1. **Soft skills**
	    2. **Language and communication skills**
	    3. **Life skills (Yoga, physical fitness, health and hygiene)**
	    4. **ICT/computing skills**
	
	HEI Input : A. All of the above
	
	Attached Documents :
	
	1.Details of capability building and skills enhancement initiatives (Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.1.3_1618549416_6133.xls)
	2.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.1.3_1618910946_6133.pdf)
	3.Link to Institutional website (http://www.damodarcollege.edu.in/newsletter/)
		1)Provide Copy of circular /brochure /report of the event. 2)Provide Geo tagged Photographs with date and caption for each scheme or event. 3)Provide attendance sheet with signature of students and certificates of following	1)Copy of report of the event. 2)Photographs with date and caption for each scheme or event. 3)Attendance sheet with signature of students and certificates of following scheme or event: a)Soft Skills- Skill Development Talk(2015-16).Campus to
			
			Supporting Document:
			     5.1.3_Document. pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18721id_5.1.3_Document.pdf)
				No Change

5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years** **5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** HEI Input : 	2019-20	2018-19	2017-18	2016-17	2015-16
276	302	333	259	355	 Attached Documents : 1.Number of students benefited by guidance for competitive examinations and career counselling during the last five years (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.1.4_1618911187_6133.xls) 2.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.1.4_1618911195_6133.pdf)	1)Provide Copy of circular/brochure/report of program with photographs and captions of such programs along with the details of the resource persons. 2)Provide Year-wise list of students attending each of	1)Copy of report of program with photographs and captions of such programs along with the details of the resource persons and the attendance sheet of all the program under this metric for the year. 2)Year-wise list of Supporting Document: 5.1.4.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18722id_5.1.4.pdf)	No Change

5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**
	
	  1. **Implementation of guidelines of statutory/regulatory bodies**
	  2. **Organisation wide awareness and undertakings on policies with zero tolerance**
	  3. **Mechanisms for submission of online/offline students' grievances**
	  4. **Timely redressal of the grievances through appropriate committees**
	
	HEI Input : A. All of the above
	
	DVV suggested Input : B. 3 of the above
	
	HEI clarification Input : A. All of the above
	
	Recommended Input : B. 3 of the above
	
	Attached Documents :
	
	1.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.1.5_1618911213_6133.pdf)
	2.Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.1.5_1618911216_6133.pdf)
	3.Details of student grievances including sexual harassment and ragging cases (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.1.5_1618911219_6133.pdf)
		HEI inputis edited as per given data. 1)Provide Circular/web-link/ committee report justifying the objective of the metric.	Circular/web-link/ committee report justifying the objective of the metric.
			
			Supporting Document:
			  5.1.5_Document. pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18723id_5.1.5_Document.pdf)
				DVV Suggestion Recommended

5.2.1	**Average percentage of placement of outgoing students during the last five years** **5.2.1.1. Number of outgoing students placed year - wise during the last five years.** HEI Input : 	2019-20	2018-19	2017-18	2016-17	2015-16
37	72	80	28	41 | DVV suggested Input : | 2019-20	2018-19	2017-18	2016-17	2015-16
42	97	114	36	42 | HEI clarification Input : | 2019-20	2018-19	2017-18	2016-17	2015-16
37	72	80	28	41 | Recommended Input : | 2019-20	2018-19	2017-18	2016-17	2015-16
42	97	114	36	42	 Attached Documents : 1.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.2.1_1618977955_6133.pdf) 2.Self attested list of students placed (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.2.1_1618911245_6133.pdf) 3.Details of student placement during the last five years (Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.2.1_1618548226_6133.xls)	HEI input is edited as per given supporting document. 1)Provide appointment orders of students placed year wise : 2015-16 : any 30 students. 2016-17: any 20 students. 2017-18: any 40 students. 2018-19: any 50 students. 2019-20:any	Declaration by the Head of the Institution regarding proof of claims. Appointment orders/offer letters/emails with the list of students selected from the company. HEI input has counted multiple offers to the same students only Supporting Document: 5.2.1_Document. pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18724id_5.2.1_Document.pdf)	DVV Suggestion Recommended

5.2.2	**Average percentage of students progressing to higher education during the last five years**
	
	  5.2.2.1. Number of outgoing student progression to higher education during last five years
	
	HEI Input : 394
	
	DVV suggested Input : 235
	
	HEI clarification Input : 394
	
	Recommended Input : 235
	
	Attached Documents :
	
	1.Upload supporting data for student/alumni (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.2.2_1618911303_6133.pdf)
	2.Details of student progression to higher education (Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.2.2_1618550497_6133.xls)
	3.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.2.2_1618911756_6133.pdf)
		HEI input is edited as per given supporting documents. 1)Provide supporting data for students who have joined for higher education in prescribed format for all the years in the assessment period. 2)Provide admission	List of students who have joined for higher education in prescribed format for all the years in the assessment period certified by the Head of the Institution. Leaving Certificate/Admission letters/identity cards/higher degree certificates of listed
			
			Supporting Document:
			  5.2.2_Document. pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18725id_5.2.2_Document.pdf)
				DVV Suggestion Recommended

| 5.3.1 | **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.** | HEI input is edited as per given data. 1)Provide e-copies of award letters and certificates. | List of awards/medals won by the students certified by the Head of the institution and e-copies of award letters and certificates. | Changed After Clarification |

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
151	87	78	86	30

DVV suggested Input :

2019-20	2018-19	2017-18	2016-17	2015-16
109	67	77	86	30

HEI clarification Input :

2019-20	2018-19	2017-18	2016-17	2015-16
151	87	78	86	30

Recommended Input :

2019-20	2018-19	2017-18	2016-17	2015-16
124	62	60	61	19

Remark : HEI input is edited as per given data.

Attached Documents :

1.Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.3.1_1618552515_6133.xls)
2.e-copies of award letters and certificates (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.3.1_1618911855_6133.pdf)
3.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.3.1_1618911967_6133.pdf)

Supporting Document:
5.3.1_Document. pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18982id_5.3.1_Document.pdf)

| 5.3.3 | **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** | 1)Provide Report of the events/along with photographs appropriately dated and captioned year-wise. 2)Provide participation Certificates of all the students for sports and cultural events/competitions | 1)Report of the events/along with photographs appropriately dated and captioned year- wise. 2)Participation Certificates of the students for sports and cultural events/competitions year wise. | Changed After Clarification |

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

HEI Input :

2019-20	2018-19	2017-18	2016-17	2015-16
106	77	70	71	47

Recommended Input :

2019-20	2018-19	2017-18	2016-17	2015-16
106	77	67	71	46

Remark : HEI input is edited as per given data template.

Attached Documents :

1.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.3.3_1618912403_6133.pdf)
2.Report of the event (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.3.3_1618912177_6133.pdf)
3.Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.3.3_1618978090_6133.xls)

Supporting Document:
5.3.3_Document. pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18729id_5.3.3_Document.pdf)

| 5.4.2 | **Alumni contribution during the last five years (INR in lakhs)** | HEI input is edited as per given data. Provide Annual audited statements of accounts of HEI highlighting Alumni contribution duly certified by Chartered Accountant. | Annual audited statements of accounts of HEI highlighting Alumni contribution, extract of the statement showing Alumni contribution duly certified by Chartered Accountant. Letters highlighting scholarships paid to students by | DVV Suggestion Recommended |

HEI Input : A. ≥ 5 Lakhs

DVV suggested Input : C. 3 Lakhs - 4 Lakhs

HEI clarification Input : A. ≥ 5 Lakhs

Recommended Input : C. 3 Lakhs - 4 Lakhs

Attached Documents :

1.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/5.4.2_1618553601_6133.xlsx)
2.Link for any additional information (http://www.damodarcollege.edu.in/downloads/naac/criteria5/5.4.2_alumnicontribution.pdf)

Supporting Document:
5.4.2_Document. pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18731id_5.4.2_Document.pdf)

6.2.3	**Implementation of e-governance in areas of operation** 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination** HEI Input : A. All of the above Attached Documents : 1.Screen shots of user interfaces (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.2.3_1618915380_6133.pdf) 2.ERP (Enterprise Resource Planning) Document (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.2.3_1618915401_6133.pdf) 3.Details of implementation of e-governance in areas of operation, Administration etc (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.2.3_1618465173_6133.xls) 4.Any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.2.3_1618918003_6133.pdf)	1)Provide Institutional expenditure statements for the heads of E-governance implementation reflected in the audited statement. 2)Provide Annual e-governance report approved by Governing Council.	Institutional expenditure statements for the heads of E-governance implementation reflected in the audited statement. Annual e-governance report approved by Governing Council. Supporting Document: 6.2.3_dvv_clarification_compressed.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18707id_6.2.3_dvv_clarification_compressed.pdf)	No Change
6.3.2	**Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** **6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years** HEI Input : 	2019-20	2018-19	2017-18	2016-17	2015-16
17	11	13	10	10 | Attached Documents : 1.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.3.2_1618916224_6133.pdf) 2.Details of teachers provided with financial support to attend conference, workshops etc during the last five years (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.3.2_1618817725_6133.xlsx)	1)Provide E-copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year wise under each head.	E-copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year wise under each head. Supporting Document: 6.3.2 DVV Clarification.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18709id_6.3.2 DVV Clarification.pdf)	No Change
6.3.3	**Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years** **6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years** HEI Input : 	2019-20	2018-19	2017-18	2016-17	2015-16
2	0	1	1	2 | Attached Documents : 1.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.3.3_1618916277_6133.pdf) 2.Reports of the Human Resource Development Centres (UGC ASC or other relevant centres) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.3.3_1618916285_6133.pdf) 3.Reports of Academic Staff College or similar centers (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.3.3_1618916295_6133.pdf) 4.Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.3.3_1618818175_6133.xlsx)	1)Provide Event Brochures and reports year-wise. 2)Provide Annual reports highlighting the programs organized by the institution. 3)Provide Photographs with date and caption.	1) Event Brochures and reports year-wise. 2)Photographs with date and caption. 3)Annual reports highlighting the programs organized by the institution. Supporting Document: 6.3.3.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18710id_6.3.3.pdf)	No Change
6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).** 6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years** HEI Input : 	2019-20	2018-19	2017-18	2016-17	2015-16
18	6	5	6	9 | Attached Documents : 1.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.3.4_1618981358_6133.pdf) 2.Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.3.4_1618916358_6133.pdf) 3.IQAC report summary (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.3.4_1618916366_6133.pdf) 4.Details of teachers attending professional development programmes during the last five years (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.3.4_1618818290_6133.xls)	Provide Annual reports highlighting the programs undertaken by the teaching faculties.	Annual reports highlighting the programs undertaken by the teaching faculties. Supporting Document: 6.3.4.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18711id_6.3.4.pdf)	No Change
6.5.3	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality intitiatives with other institution(s)** 3. **Participation in NIRF** 4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** HEI Input : B. 3 of the above Attached Documents : 1.Upload e-copies of the accreditations and certifications (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.5.3_1618822974_6133.pdf) 2.Upload details of Quality assurance initiatives of the institution (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.5.3_1618818960_6133.xls) 3.Upload any additional information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/6.5.3_1618989842_6133.pdf) 4.Paste web link of Annual reports of Institution (http://www.damodarcollege.edu.in/aqar/)	1)Provide Proceedings of meetings of IQAC, Feedback analysis and action taken report.	Proceedings of meetings of IQAC, Feedback analysis and action taken report. Supporting Document: Proceedings of IQAC meetings, Feedback analysis and Action taken report.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18718id_Proceedings of IQAC meetings, Feedback analysis and Action taken report.pdf)	No Change

7.1.2	**The Institution has facilities for alternate sources of energy and energy conservation measures** 1. **Solar energy** 2. **Biogas plant** 3. **Wheeling to the Grid** 4. **Sensor-based energy conservation** 5. **Use of LED bulbs/ power efficient equipment** HEI Input : D. 1 of the above DVV suggested Input : E. None of the above HEI clarification Input : D. 1 of the above Recommended Input : D. 1 of the above Attached Documents : 1.Geotagged Photographs (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.2_1618973038_6133.jpeg) 2.Any other relevant information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.2_1618973118_6133.jpeg) 3.Any other relevant information (http://www.damodarcollege.edu.in/downloads/naac/criteria7/7.1.2_relevant_Information.pdf)	HEI input is edited because supporting documents is not sufficient to claim under this metric. 1)Provide Geo tagged photographs of the facilities with caption. 2)Provide Bills for the purchase of equipments for the	1)Geo tagged photographs of the facilities with caption. 2)Provide Bills for the purchase of equipments for the facilities created under this metric. Supporting Document: 7.1.2_supporting_document.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18975id_7.1.2_supporting_document.pdf)	HEIs Clarification Accepted
7.1.4	**Water conservation facilities available in the Institution:** 1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** HEI Input : C. 2 of the above DVV suggested Input : D.1 of the above HEI clarification Input : C. 2 of the above Recommended Input : D.1 of the above Attached Documents : 1.Geotagged photographs / videos of the facilities (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.4_1618973551_6133.jpeg) 2.Any other relevant information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.4_1618973588_6133.pdf) 3.Link for any other relevant information (http://www.damodarcollege.edu.in/field-trip-to-nirmal-vishwa/)	HEI input is edited as per given documents. 1)Provide Geo tagged photographs of the facilities with caption. 2)Provide Bills for the purchase of equipments for the facilities created under this metric. Any other relevant proof for the	1)Geo tagged photographs of the facilities with caption. 2)Bills for the purchase of equipments for the facilities created under this metric. Supporting Document: 7.1.4_supporting_documents.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18976id_7.1.4_supporting_documents.pdf)	DVV Suggestion Recommended
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** HEI Input : C. 2 of the above DVV suggested Input : D. 1 of the above HEI clarification Input : C. 2 of the above Recommended Input : D. 1 of the above Attached Documents : 1.Various policy documents / decisions circulated for implementation (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.5_1618973684_6133.pdf) 2.Geotagged photos / videos of the facilities (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.5_1618973803_6133.jpeg) 3.Any other relevant documents (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.5_1618973831_6133.pdf) 4.Link for any other relevant information (http://www.damodarcollege.edu.in/nss-campus-cleaning-activity/)	HEI input is edited as per given data. 1)Provide Geo tagged photographs/videos of the facilities along with caption. 2)Provide Policy document on the green campus.	1)Geo tagged photographs/videos of the facilities along with caption. 2)Policy document on the green campus. Supporting Document: 7.1.5_supporting_documents.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18977id_7.1.5_supporting_documents.pdf)	DVV Suggestion Recommended
7.1.6	**Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** HEI Input : A. Any 4 or all of the above DVV suggested Input : C. 2 of the above HEI clarification Input : A. Any 4 or all of the above Recommended Input : C. 2 of the above Attached Documents : 1.Reports on environment and energy audits submitted by the auditing agency (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.6_1618974379_6133.pdf) 2.Certification by the auditing agency (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.6_1618974382_6133.pdf) 3.Any other relevant information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.6_1618974395_6133.pdf) 4.Link for any other relevant information (http://www.damodarcollege.edu.in/vanmohatsav/)	HEI input is edited as per given data. 1)Provide Policy document on environment and energy usage. 2)Provide Report on environmental promotional activities conducted beyond the campus with geo	1) Report on environmental promotional activities conducted beyond the campus with geo tagged photographs with caption and date. 2) The Green Audit report covers Waste Audit, Energy Audit, Biodiversity and Water Supporting Document: 7.1.6_supporting_documents.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18978id_7.1.6_supporting_documents.pdf)	DVV Suggestion Recommended

7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Disabled-friendly washrooms** 3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** HEI Input : A. Any 4 or all of the above DVV suggested Input : C. 2 of the above HEI clarification Input : A. Any 4 or all of the above Recommended Input : B. 3 of the above Remark : observations accepted and edited accordingly. Attached Documents : 1.Policy documents and information brochures on the support to be provided (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.7_1618974634_6133.pdf) 2.Geotagged photographs / videos of the facilities (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.7_1618974524_6133.jpeg) 3.Any other relevant information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.7_1618974593_6133.pdf) 4.Link for any other relevant information (http://www.damodarcollege.edu.in/saksham/)	HEI input is edited as per given data. 1)Provide Link to Geo tagged photos and videos with date and caption. 2)Provide Bills and invoice/purchase order/AMC in support of facility. 3)Provide Brief report on facilities provided for	1)Link to Geo tagged photos and videos with date and caption. 2)Bills and invoice/purchase order/AMC in support of facility. 3)Report on facilities provided for enquiry and information with screenshot. Supporting Document: 7.1.7_Relevant_ Document.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18979id_7.1.7_Relevant_Document.pdf)	Changed After Clarification
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** HEI Input : A. All of the above DVV suggested Input : C. 2 of the above HEI clarification Input : A. All of the above Recommended Input : A. All of the above Attached Documents : 1.Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.10_1618974925_6133.pdf) 2.Code of ethics policy document (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.10_1618974955_6133.pdf) 3.Any other relevant information (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106730/7.1.10_1618974976_6133.pdf)	HEI input is edited as per given data. 1)Provide Document showing Code of Conduct for students, teachers, governing body and administration. 2)Provide Web-Link to the relevant documents at HEI	1) Document showing Code of Conduct for students, teachers, governing body and administration. 2) Web-Link to the relevant documents at HEI website. 3) Handbooks, manuals and brochures on human values and professional ethics. Supporting Document: 7.1.10_Relevant _Documents.pdf (https://assessmentonline.naac.gov.in/storage/app/hei/clarificationfiles/106730_18980id_7.1.10_Relevant_Documents.pdf)	HEIs Clarification Accepted