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IQAC meeting on 14<sup>th</sup> January 2016 at 12

The following members were present for the meeting

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|----------------------------------|-----------------|
| 1. Dr. Prita D. Mallya           | <u>Pally</u>    |
| 2. Ms. Sharnila Kunte            | <u>Kunte</u>    |
| 3. Manosi D. Raje                | <u>Raje</u>     |
| 4. Edwin Baneto                  | <u>Baneto</u>   |
| 5. Dr. B.P. Sarathi Chandran     | <u>Chandran</u> |
| 6. Subrahmanya Bhat              | <u>Bhat</u>     |
| 7. <del>Sanjay</del> P.S. Dersai | <u>Dersai</u>   |
| 8. Ekta Agarwal                  | <u>Agarwal</u>  |
| 9. Snehal Jadhav                 | <u>Jadhav</u>   |

Meeting began at 12 noon in the smart classroom  
\* Minutes of the meeting in the IQAC file

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**MINUTES OF THE MEETING OF THE IQAC TEACHER MEMBERS HELD  
ON 14<sup>TH</sup> JANUARY 2016 AT THE COLLEGE PREMISES**

The following members were present for the meeting

Dr. Prita D. Mallya  
Ms. Sharmila Kunde  
Dr. Sanjay Dessai  
Dr. B.P.SarathChandran  
CA Subrahmanya Bhat  
Mr. Edwin Barreto  
Ms. Ekta Agarwal  
Ms. Snehal Jadhav  
Ms. Manasi Rege

**CORE AGENDA FOR ACTION**

1. Action taken on tasks/responsibilities assigned during the last meeting
2. A.O.B

The meeting began at 11.15 a.m

The IQAC coordinator welcomed all the members.

The teacher in charge of each criterion was asked to present the action taken report on the tasks/responsibilities assigned to them during the IQAC meeting held in September 2015

**CRITERION WISE ACTION TAKEN REPORT:**

<b>Criterion I</b>	<b>S. Bhat</b>	
<b>Decision</b>	<b>Action Taken</b>	<b>Time Frame</b>
Add UG & PG programmes in Economics	It was decided to start planning for an Innovative UG Degree Programme in Applied Economics	Syllabus to be prepared by Mid March; Programme to be introduced in 2017-18 (Dr. Sarath allotted the task)
New programmes related to the Goan Economy	Certificate Course in Accounting proposed during summer vacation Names along with Duration of other certificate courses to be planned and suggested	Next IQAC meeting
Designing and offering new Certificate and Diploma courses	Courses in Event management, Investment Planning, Digital Marketing were designed.	Decision of offering it to students to be taken during next IQAC meeting
<b>Criterion II</b>	<b>Edwin Barretto</b>	
<b>Decision</b>	<b>Action Taken</b>	<b>Time Frame</b>
College to write to the Goa Board to introduce	Mamta will conduct bridge course	before the next academic year



Mathematics as a compulsory paper at the higher secondary level		
Internships to be introduced for B.Com students	Career Cell has been assigned the task; SMS to be sent to students and parents through Fedena to get better response	Details of implementation to be submitted by next IQAC meeting
Designing and offering new Certificate and Diploma courses	Need to start Training/ coaching for CA, GPSC and UPSC Certificate course in Animation for BCA and BCOM students (Balkrishna Kamat- Animation Studio agreed to coordinate and support)	By next academic year  Curriculum planning by March; Speak to students and parents before SEE; Course to begin during summer vacations
Add more smart classrooms  sharpen faculty skills in use of ICT	Smart class rooms to be ready once RUSA funds are received Invite Mr. Pednekar & Mr. Aditya Mallya to train teachers in use of Excel for Business and teaching Accounting subjects	Depends on RUSA funds  By February end/March
Adoption of Moodle	Fedena to be used/ if required Moodle may be used for e-content distribution to students	
Academic Audit for BCom	Completed –Reports to be shared with teachers during departmental meetings	
Faculty Development Programme	1 week IQAC workshop organised in October; Some more training programmes in the pipeline	February - April
National seminar	To be organised by Dept of Economics – ‘Theme: Role of MSMEs’	March
Commerce Lab	Proposal given by Shami; Dept of Commerce also to plan Commerce Day	End of April
Language Lab	English teachers were asked to visit Goa university, find out about the software used and conduct of Lab - Report submitted by Purva; Technology group assigned the task of implementation	By 1 <sup>st</sup> week of March

**MINUTES OF THE IQAC MEETING HELD ON 26<sup>TH</sup> MARCH 2016 AT 4.00 PM  
HELD IN RAMADAS MALLYA MEMORIAL SMART CLASSROOM**

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**The following Members were present:**

Dr. Prita D. Mallya  
Ms. Sharmila Kunde  
CA. U.N. Bene  
Dr. Ramesh Gaonkar  
Dr. I Bhanu Murthy  
Mr. Arjun P. Rebelo  
Dr. Sanjay Dessai  
Dr. B.P.SarathChandran  
Dr. Subrahmanya Bhat  
Ms. Ekta Agarwal  
Ms. Snehal Jadhav  
Ms. Manasi Rege

Chairperson  
Coordinator

Mr. Madhukar Mallya and Mr. Edwin Barreto had sought leave of absence

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**Core Agenda for Action**

- Action taken on minutes of the previous meeting
  - Discussion on Content creation, Earn while you learn schemes
  - Planning activities/ best practices for the next academic year
  - Suggestions for improvements in activities conducted in this academic year
  - A.O.B
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**A. Action taken on minutes of the previous meeting**

**CRITERION I**

**1. UG & PG programmes in Economics**

- Dr. B. P. Sarath Chandran said that a programme BA (Business Economics) already exists under UGC, which we could offer as BA(Applied Economics) with some modifications.
- Dr. Gaonkar pointed out that as per GU Ordinances, we need to offer three elective subject combinations if the program is offered as B.A Economics. He was of the opinion that the College would not be allowed to offer a B.A programme as it is a Commerce College



- He suggested that the College look into the possibilities of offering a B.Com programme with Economics instead of a B.A programme
- Dr. Sarath was also asked to look into alternative nomenclatures recognized by UGC
- B-Voc: skill based programme- Members also felt that the College needs to work towards proposing some programme under B-Voc as skill based programmes are the need of the hour

## **2. New programmes related to the Goan Economy**

- The College had planned to offer the Course in Accountancy and Taxation proposed by Tendolkar academy, but there was no response from the training academy. Members felt the idea could be dropped.
- Mr. Arjun Rebelo informed about a trust "Atmavishwas" that works for mentally challenged and Down's syndrome children. He suggested that students could work with the trust in organizing small workshops such as photography, painting, craft, etc. under Hobby Club of SDCCE which would provide exposure to the students.
- Dr. Gaonkar suggested offering one certificate course in every semester, possibly in Applied Economics, Practical Accounting etc., instead of a UG programme and extra fees could be collected at the beginning of the academic year for such certification courses. He said a similar practice is followed in Chowgule College.
- Dr. Sanjay Dessai suggested that the certificate courses be given in application and practical based areas such as accounting and taxation.
- Mr. Arjun Rebelo suggested Graphic designing be included as a part of Certificate Course in Digital marketing that was designed by the Dept. of Computer Science.

## **CRITERION II**

### **1. Internships to be introduced for B.Com students**

- Mr. Arjun Rebelo suggested that credit based links need to be created to generate interest among students and they take internships more seriously.
- Alternately, it was suggested that internships could be linked to ISA

### **2. Designing and offering new Certificate and Diploma courses**

- Dr. Gaonkar suggested that there is a need to identify resource persons and interested students for the conduct of such certificate and diploma courses well in advance.

### **3. Add more smart classrooms, sharpen faculty skills in use of ICT**

- Mr. Arjun Rebelo suggested that funds for such activities could be raised under CSR and there is a need to create a CSR committee in the college.

### **4. Article review/ Book review competitions for staff and students**