

1. Dr. Mrs. Priita D. Mallya
2. Mrs. Sharmila Kunde
3. D. V. Borkar
4. Subrahmayya Shat K. M
5. H. N. Bane
6. Dr. B. P. Sarathi Chandross
7. Nirmala Gopinathan
8. Dr. Sanjay P. S. Desai
9. ARJUN Rebello
10. Madhukar Mallya
11. P. Bhanu Prusty

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* The meeting began at 4:30 P.M

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* Principal, Dr. Priita D. Mallya informed all the members that the NAAC SSR Report was submitted to the NAAC office. She thanked the members for their support, guidance and suggestions.

* The agenda of the meeting was to discuss improvements to be implemented under various criteria.

* Shri Madhukar Mallya & Arjun Rebello shared their experiences when they recruit freshers and stressed that there is a need to work towards improving employability of students & bridge the gap between theory & practice in the business world

* Shri Arjun Rebello said that instead of the teachers deciding ^{on} career related activities organised for students, questionnaires could be designed to gauge interest of students and plan activities accordingly

* Shri D. V. Borkar shared with the members a few Best Practice series documents prepared by NAAC & these were referred to at the meeting

* After discussions & deliberations the IOAC was planned to implement the following initiatives

- * - Starting 2 certificate courses viz Accounts writing with Practical component & Business English
- * - certificate programme to train students in soft skills presentation skills which would enable the students to compete in the job market
- * - Organise a Placement week where local business firms would be invited to conduct campus placements.

The meeting ended at 7 p.m.

Minutes of the meeting held on Saturday, 18th April 2015

Members Present:

Dr. Prita D. Mallya	Chairperson
Ms. Sharmila S. Kunde	Coordinator
CA U. N. Bene	Member
Mr. Madhukar R. Mallya	Member
Dr. Sanjay P. Sawant Dessai	Vice Principal
Ms. Lydia Menon	Member
Ms. Nirmala Gopinathan	Member
Dr. B.P. Sarath Chandran	Member

The following members informed of their inability to attend.

- C.A Ganesh Daivajna
- Prof. D.V.Borkar
- Dr. I Bhanu Murthy
- Mr. Ajit Dalvi
- Mr. Arjun Rebelo
- C.A Subrahmanya Bhat (on leave)
- Ms. Manasi Rege (on leave)

Dr. Manoj Kamat did not attend.

The meeting began at 11.15 a.m

- Minutes of the earlier meeting held on 14th March 2015 were read and confirmed
- The IQAC coordinator read out the agenda for the meeting as follows
 - Discussion on recently held NAAC Peer team visit
 - Obtain suggestions for changes or improvements if any based on the experiences of the Peer team visit
 - Finalisation of Vision document to be implemented in the next 5 years
 - A.O.B
- During discussion on the recently held NAAC visit i.e from 18-20 March '15,
 - Mr. Mallya suggested that the IQAC should henceforth ensure that all documentation should be in place and that the meetings should be held more often. All members present agreed to this suggestion
 - Principal, Dr. Prita D. Mallya, shared with the members some of the commendations and suggestions made by the Peer team. She said that the College needs to now focus more on designing short certificate and PG diploma courses, taking up industry based project, activating Consultancy and signing of more MOUs with Industry and Institutions
 - The members agreed to these and suggested that based on the experience, the system should be strengthened to gear up for future visits

Vidya Vikas Mandal's
Shree Damodar College of Commerce & Economics

VISION 2020

CORE AREAS:

1) Curriculum Design

- a) CDM – 3 month Certificate Course in Digital Marketing (Dept of Comp. Sci)
- b) CEM –3 month Certificate Course in Event Management (Dept of Commerce)
- c) CIP – 3 month Certificate Course in Investment Planning (Dept of Finance)
- d) CRM - 3 month Certificate Course in Research Methodology (DCRC)
- e) 1 certificate course from Dept of Economics to be added
- f) PGDIS – 1-year Post Graduate Diploma in Information Security from 2016-17 (Dept of Comp. Sci)
- g) 1 PGDip programme from Dept of Finance to be added
- h) Very short certificate courses (1week) in photography, presentation skills, chocolate-making, mushroom cultivation, etiquettes, computer typing

The College could offer 1 certificate course (from a to e above) in the odd semester and 1 in the even semester

2) Teaching-Learning-Evaluation

- a) Adoption of MOODLE across programmes (BCA by end of 2015-16, M.Com & BBA by end of 2016-17; B.Com by end of 2018-19) for study material; where teachers are willing, 1 ISA could be through MOODLE
- b) Academic audit of all programmes
- c) Faculty Development Programmes – 1 domain/technology-related + 1 motivational every year
- d) National (2) and international seminars (1) by 2020
- e) Commerce lab (housed in Language lab)
- f) Language lab (used for Communication Skills paper at FY/SY and Infosys Global skills program)
- g) Adoption of non-conventional Pedagogical tools - Case method (workshop to be organized on using cases in teaching), Team teaching

- d) Mounted projectors in all SFP classrooms and TY B.Com by 2020 (if RMS moves out – all classrooms)
- e) Library – e-journals, e-books
- f) Sports facilities (tie up with SAG for use of indoor facilities, outdoor games, swimming pool, sports coaches)
- g) RUSA grant

5) Student Support & Progression

- a) Year book / placement brochure
- b) Local career fair/ placement week
- c) Alumni association registration
- d) Annual alumni meets
- e) Nutritious meals for sportspersons
- f) Specialized sports coaches
- g) Inter-college competitions/events

6) Governance-Leadership-Management

- a) IQAC meetings & initiatives
 - develop quality benchmarks for various areas of College functioning
 - understand and implement the concept of TQM
- b) IQAC conference
- c) Governing Council involvement
- d) Management interaction with faculty
- e) Staff Welfare measures
- f) Policies and manuals to be approved and implemented
- g) Compliance manual based on NAAC requirements

7) Best Practices and Innovations

- a) All teachers in charge of individual criteria to suggest and introduce 1 best practice in their area