

Date: 17/12/18

VIDYA VIKAS MANDAL'S  
SHREE DAMODAR COLLEGE OF COMMERCE & ECONOMICS MARGAO

**NOTICE**

**PERSONAL VERIFICATION OF ANSWERBOOKS**

**B.Com. October 2018 Sem I & 3 Examination**

All the students who appeared for the B.Com. Semester I, & III October, 2018 Examination held in October, 2018 are hereby informed that as per the Goa University's Cir. No. EXAM /UG /97/11448 dated 05/12/1997 the facility for the PERSONAL VERIFICATION OF THE ANSWERBOOKS is available to the students.

The personal Verification of marks will be conducted by the candidate in the presence of the **Principal** and the concerned Examiner provided he/she applies for the same in the prescribed form with a prescribed fee of **Rs. 280/-** per paper/subject.

**The following will be the procedure for Personal Verification of Marks:-**

- a) On a day & time (within 10 days from the last date of receipt of the application form from the candidate) to be notified later, the candidate will be shown the answer book applied for, in the Principal's Chamber and in the presence of the Examiner concerned.
- b) If the candidate is not satisfied with the results on Personal Verification of answer books, he/she may submit the complaint in writing to the Chairman, College Grievance Committee, to be appointed by the Principal, within **7 days with a fee of Rs. 100/-** (refundable only if he complaint is found genuine) However, if the candidate concerned is satisfied with the assessment of the answer book/s applied for and with his result thereon on personal verification of the answer book/s and he/she gives in writing to the Principal that he/she is satisfied with the said assessment by the examiner concerned at the time of such verification, no complaint/grievance will be entertained in that respect thereafter.
- c) The **Grievance Committee** will investigate in the complaint & report the findings to the Principal.
- d) The Principal may inform the student concerned the findings of the Committee and take an appropriate action including Reassessment of the said answer book, if required, based on the said findings and inform the student about the result accordingly as the case may be.
- e) Imposition of a fine of **Rs. 50/-** on the student may be done if the allegations/complaints are found to be deliberate attempt at casting aspersions on the teacher concerned.

**The students interested may apply in the prescribed form available on the counter on or before 22/12/2018**

**Personal Verification is fixed on 05/01/2019 at 10.30 a.m.**