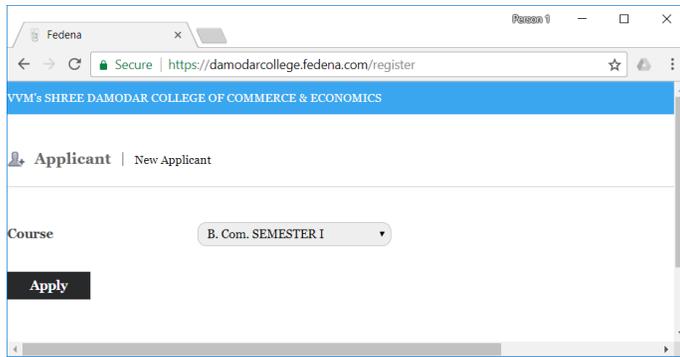
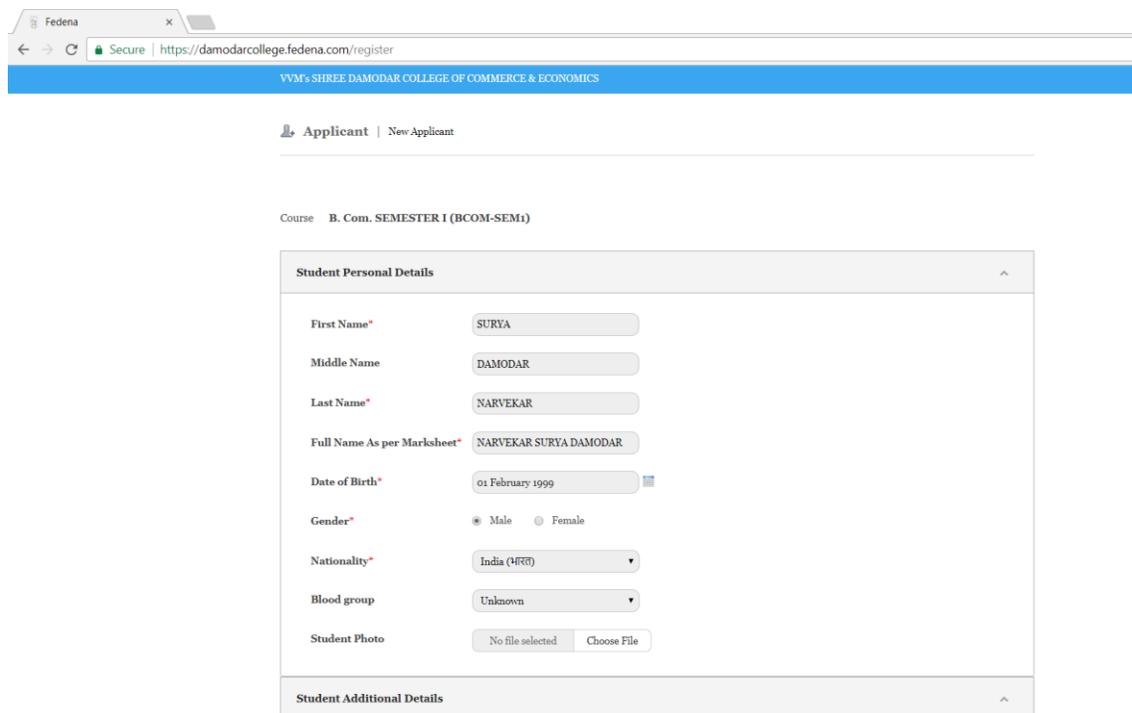


Instructions for Online Admissions

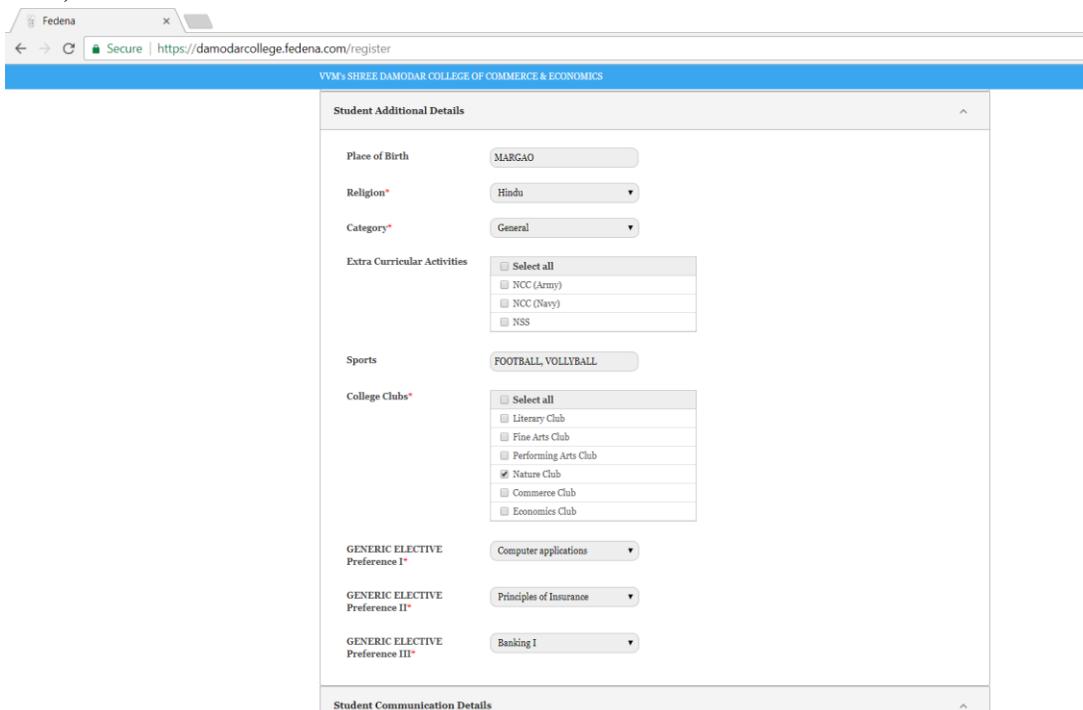
- 1) Type the url <https://damodarcollege.fedena.com/register>
- 2) Select the course for which you want admission. & click on apply.



- 3) Fill in the Student personal details (in CAPITAL LETTERS) & upload your scanned photograph.

A screenshot of the registration page showing the 'Student Personal Details' form. The form is filled out with the following information: First Name: SURYA, Middle Name: DAMODAR, Last Name: NARVEKAR, Full Name As per Marksheet: NARVEKAR SURYA DAMODAR, Date of Birth: 01 February 1999, Gender: Male, Nationality: India (भारत), Blood group: Unknown, and Student Photo: No file selected. Below the form is a section for 'Student Additional Details'.

- 4) Fill in the student additional details

A screenshot of the registration page showing the 'Student Additional Details' form. The form is filled out with the following information: Place of Birth: MARGAO, Religion: Hindu, Category: General, Extra Curricular Activities: Select all, Sports: FOOTBALL, VOLLYBALL, College Clubs: Nature Club, GENERIC ELECTIVE Preference I: Computer applications, GENERIC ELECTIVE Preference II: Principles of Insurance, and GENERIC ELECTIVE Preference III: Basking I. Below the form is a section for 'Student Communication Details'.

- a. Select at least one of the College clubs
- b. Incase of B.COM a student must provide 3 preferences of Elective subject.

5) Fill in Student Communication Details & Previous institution details.

The screenshot shows a web browser window with the URL <https://damodarcollege.fedena.com/register>. The page title is "VVM'S SHREE DAMODAR COLLEGE OF COMMERCE & ECONOMICS". The form is divided into three sections:

- Student Communication Details:**
 - Address Line 1*: H. NO 155, NEAR PEPSI FACTORY
 - City*: MARGAO
 - State*: GOA
 - Pin Code: 403601
 - Country: India (भारत)
 - Phone: (empty)
 - Mobile*: 9840256550
 - E-mail*: surya.narvekar@gmail.com
- Previous Institution Details:**
 - Previous Institution Name*: RMS Higher Secondary School
 - Qualifying Exam Name: XII, Goa Board
 - Exam Roll No.: 1508
 - Final Score: 500/600
 - Percentage*: 83%
- Additional Academic Details:** (This section is partially visible at the bottom of the screenshot)

- Previous Institution name** means the name of the higher secondary school where you have completed Std. XII.
 - Qualifying Exam name** specify the Board name (XIIth CBSE, XIIth Goa Board, XIIth ISC etc)
 - Final Score** specify total marks obtained out of max marks (e.g 330/500) or Final grade.
 - Percentage** calculate and fill percentage upto 2 decimal points.
- 6) Enter the details of Std. XII Result

The screenshot shows the "Additional Academic Details" section of the registration form. The data entered is as follows:

Field	Value
Board or University	GOA BOARD
Stream	COMMERCE
Maximum Marks	600
Subject 1	ENGLISH
Marks 1	85/100
Subject 2	MATHEMATICS
Marks 2	80/100
Subject 3	BUSINESS STUDIES
Marks 3	71/100
Subject 4	KONKANI
Marks 4	74/100
Subject 5	ACCOUNTANCY
Marks 5	96/100
Subject 6	ECONOMICS
Marks 6	94/100
Subject 7	(empty)
Marks 7	(empty)

- Board or University:** GOA Board, CBSE, ICSE etc.
- Stream:** Commerce, Vocational, Science etc.
- Maximum Marks:** Total marks of the Qualifying exam.
- In **Subject 1, subject 2** etc. enter the subject name
- In **marks1, marks2** etc. enter the marks scored by you.

7) Enter the Parent / guardian details

Guardian Personal Details - Guardian 1

First Name* SHEKHAR
Last Name NARVEKAR
Relation* Father
Income 60,000

Guardian Contact Details - Guardian 1

Name of organisation NESTLE COMPANY
Designation FOREMAN
Mobile* 9884556234

Guardian Personal Details - Guardian 2

First Name* SEEMA
Last Name NARVEKAR
Relation* Mother
Income

Guardian Contact Details - Guardian 2

- a. Enter both the parent details (father & mother)
 - b. **Income:** Annual income
- 8) In *Additional Attachments* ,click on **choose file** & select the respective documents

Attachments

Attachments of the applicants in this section will be transferred to Student's profile while admission. Size of an uploaded file must be less than 5 MB.

XII Marksheet No file selected Choose File
Leaving Certificate No file selected Choose File
Caste Certificate (if Any) No file selected Choose File

Total Payable Fee: Rs. 0.00
Summary: Application Fee: Rs. 0.00

Proceed

- 9) Click on Proceed. You will see the preview of all the details entered. Verify your details and click on Submit application. If any changes are required click on Edit Application.
- 10) Once you click on Submit application it will show the following message.

From damodarcollege.fedena.com
Are you sure you want to submit your application?
OK Cancel

Guardian Personal Details - Guardian 1

First Name NARVEKAR
Last Name SHEKHAR
Relation Mother
Income

Guardian Contact Details - Guardian 2

Name of organisation
Designation
Mobile 9754854565

Attachments

Attachments of the applicants in this section will be transferred to Student's profile while admission. Size of an uploaded file must be less than 5 MB.

XII Marksheet
Leaving Certificate
Caste Certificate (if Any)

Discard Application Edit Application Submit Application

Powered by Fedena

- 11) Click on OK
- 12) Finally it will show the following message.

Thank you for registering. Your application has been saved successfully!